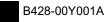
DeskTopBinder V2 Lite

Setup Guide





Preface

DeskTopBinder V2 can integrate and manage diverse data such as files created by applications, image data entered by scanners, and existing image files.

There are two types of **DeskTopBinder V2**, **DeskTopBinder V2** (sold separately) and **DeskTopBinder V2** Lite. This book explains how to set up **DeskTopBinder V2** Lite. For information about using **DeskTopBinder V2** Lite, refer to **DeskTopBinder V2** Lite Introduction Guide and **DeskTopBinder V2** Lite Help.

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- The proper name of Windows[®] 98 is Microsoft[®] Windows[®] 98
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1. Getting Started

Operating Environment

System Requirements

Before installing **DeskTopBinder V2 Lite**, make sure your computer meets the following system requirements:

• Computer PC/AT compatible computer

• Operating System

One of the following:

Microsoft Windows 95 Operating System Release 2 or later

Microsoft Windows 98

Microsoft Windows 98 Second Edition

Microsoft Windows Millennium Edition

Microsoft Windows NT Workstation 4.0 Service Pack 5 or later

Microsoft Windows NT Server 4.0 Service Pack 5 or later

Microsoft Windows 2000 Professional

Microsoft Windows 2000 Server

CPU

Pentium 133 megahertz (MHz) or faster (Pentium 266 MHz or faster is recommended)

RAM

48 megabytes (MB) or more (64 MB or more is recommended)

- Hard Drive Space Available 50 MB or more (200 MB is recommended)
- Display 800×600 pixel 64 K color or better is recommende



☐ When possible, do not install **DeskTopBinder V2 Lite** and **ScanRouter V2 Link** in a dial-up network computer.

⇒ P.7 "Dial-up Related Devices"

Files Created with Document Editing Applications

DeskTopBinder V2 Lite can manage files with the extensions below.

For you to use these files with the **Ridoc Document System**, the respective application must be installed.

.txt

Notepad must be installed.

However, for you to use the function below Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed on the server.

- Displaying thumbnails on **Ridoc Document Web** (Not supported in this version)
- .doc(a file created with Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000) Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed.

Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed.

- .rtf(a file created with Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000) Microsoft Word 97, Microsoft Word 98, or Microsoft Word 2000 must be installed.
- .ppt(a file created by Microsoft PowerPoint 97 or Microsoft PowerPoint 2000)

 Microsoft PowerPoint 97 or Microsoft PowerPoint 2000 must be installed.
- ❖ .xls(a file created by Microsoft Excel 97 or Microsoft Excel 2000)
 Microsoft Excel 97 or Microsoft Excel 2000 must be installed.
- .pdf(a file created by Acrobat 3.0/4.0)
 Adobe Acrobat 4.0 or later must be installed.

Note

☐ According to the configuration of Windows and the status of an application, the thumbnail created might be different. For example, the thumbnail's background color will change according to the color scheme on the [Appearance] tab of the Display Properties dialog box.

2. Installing DeskTopBinder V2 Lite

Installing

DeskTopBinder V2 Lite is registered as a Windows application program. Before starting installation make sure all other applications are closed.

Preparation

When installing **DeskTopBinder V2 Lite** on a computer where **DeskTopBinder** is installed, you can choose to overwrite **DeskTopBinder** or not. If using **DeskTopBinder** to create PDF data with output transformation or creating text files with Image OCR transformation, or if using LIFISA in cooperation, do not overwrite. Install to coexist. However, if you do overwrite, the **DeskTopBinder** folders and documents are transferred to **DeskTop-Binder V2 Lite** where they can be used.

- □ DeskTopBinder V2 and DeskTopBinder V2 Lite cannot coexist. When you install DeskTopBinder V2 on client computers where DeskTopBinder V2 Lite is already installed, DeskTopBinder V2 Lite will be overwritten. However, the cabinet used in DeskTopBinder V2 Professional can still be used.
- ☐ If **Job Binding** that is packaged with **DeskTopBinder V2 Lite** is installed in a client computer where **Job Binding** is already installed, the original **Job Binding** will be overwritten. Again, the original **Job Binding** will be deleted. It cannot coexist with the new **Job Binding**.
- **1** The DeskTopBinder V2 Lite Setup dialog box appears.
- 2 Click [DeskTopBinder V2 Lite Setup].

A confirmation dialog box appears.

- Click[Yes].
- Click [Next] on the dialog box that appears.
- Click [Yes] to confirm the software use contract.
- 6 Enter the user information, and then click [Next].

Enter the user name and company name.

Confirm the entered information, and then click [Yes].

If the client computer is installed with **DeskTopBinder**, the Choose Setup Type dialog box will appear.

- Select the installation method, and then click [Next].
- Select the installation location, and then click [Next].

- Note
- ☐ When a **Ridoc Document System** product is already installed, the installation location cannot be changed. **DeskTopBinder V2 Lite** is installed as a common folder with the **Ridoc Document System**.
- pecify the locations of the documents that DeskTopBinder V2 Lite will manage, and then click[Next].

You can change the location of documents managed by **DeskTopBinder V2 Lite**, but generally leave them as they are and use the RidocCab folder, the stored location folder.

In the RidocCab folder, the PL folder is created. The RidocCab folder must be created in the built-in hard drive of client computers where **DeskTopBinder V2 Lite** is installed.

- Confirm the setup details of the installation location, and then click[Next].
- Click[Finish].

The installation of **Job Binding and ScanRouter V2 Link** follows. After that, follow the directions that appear on the screen.

The Functions of Job Binding

Job Binding is installed at the same time **DeskTopBinder V2 Lite** is installed. **Job Binding** stores **DeskTopBinder V2 Lite** documents and files created by various applications as print data. **Job Binding** can be instructed to print just one document, staple the saved print data onto another, print in duplex, change the print order and so forth.

You can also choose to just install **Job Binding** from the **DeskTopBinder V2 Lite** Installation dialog box.

ScanRouter V2 Link

ScanRouter V2 Link is installed at the same time **DeskTopBinder V2 Lite** is installed. With **ScanRouter V2 Link**, the in-tray can be monitored and you can be notified when documents are delivered. The **DeskTopBinder V2 Lite** My Work Folder can automatically take charge of these documents.

From the **DeskTopBinder V2 Lite** Install dialog box, installing only **ScanRouter V2 Link** is possible.

Uninstalling

Even if you uninstall **DeskTopBinder V2 Lite**, the document location folder (usually the PC folder within the RidocCab folder) will not be deleted. The document configuration section files will not be erased and the document location folder will remain.

Note

- ☐ Even if you uninstall **DeskTopBinder V2 Lite**, **Job Binding and ScanRouter V2 Link** will not be uninstalled. To uninstall, select in step **5**.
- ☐ In client computers where only **DeskTopBinder V2 Lite** is installed, after uninstallation RidocCab can be deleted without a problem. However, if in the same computer, **ScanRouter V2** or **Ridoc Document Server / Pro** for example are installed, do not delete RidocCab. If you want to delete the **DeskTop-Binder V2 Lite** data, delete the PL folder in the RidocCab folder.
- 1 Start Windows.
- 2 Click [Start], and then point to [Configuration].
- Click[Control Panel].
- 4 Double-click [Add/Delete Application].
- Select [DeskTopBinder V2 Lite].
- Click [Add/Delete] or [Change/Delete].
- Click [Delete] on the screen that appears, and then click [Next]. A confirmation dialog box appears.
- Click [OK].

3. Appendix

Dial-up Related Devices

Using a Dial-up Router with ScanRouter V2 Lite

Properly configure the network delivery server or other network devices with **DeskTopBinder V2 Lite**.

In addition, also configure with **ScanRouter V2 Link**.

If the network environment is changed, reconfigure the network delivery server and other network devices with **DeskTopBinder V2 Lite** and **ScanRouter V2 Link**.

∰Important

☐ When the delivery server or other network devices are connected via a dialup router, there are communication fees when you connect to the network lines.

Using a Dial-up Network Computer

When you use **DeskTopBinder V2 Lite** or **ScanRouter V2 Link** on a dial-up network computer, depending on the configuration, the computer will connect to the dial-up network when scanning using a TWAIN scanner or connecting to a delivery server or document server.

#Important

☐ If a computer is configured to automatically connect to the Internet, the computer will connect without a confirmation dialogue box appearing, and communication fees will be charged. To prevent wasteful dial-up network use, configure the network confirmation box to appear. In addition, when using the previously mentioned software, check to make sure wasteful connecting is not occurring.

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